

Authorization for Release of Records

Student's Parent(s)/Guardian:

Due to confidentiality laws, your student's school must have your permission before releasing his/her transcript, attendance, and conduct report. **Please complete and sign this release form and send it via email to advancement@stjohnvianneyschool.org.**

Student's Name

Date of Birth

Present Grade

TO: (Name of School, Physician, or Entity from whom records are being requested)

Name: _____ Fax: _____

Address: _____

I hereby authorize the above-listed person/entity to release educational, medical, and health information regarding my son/daughter to the St. John Vianney Regional School.

The specific educational, medical, and health information/records to be released include the following: Place a checkmark in the appropriate field(s):

<input type="checkbox"/> Health Records/Immunizations	<input type="checkbox"/> Standardized Test Scores
<input type="checkbox"/> Transcripts/Report Cards	<input type="checkbox"/> Psychological/Psychiatric Records
<input type="checkbox"/> Academic Records	<input type="checkbox"/> ER/IEP/NOREP
<input type="checkbox"/> Attendance Records	<input type="checkbox"/> GWR/GIEP/NORA
<input type="checkbox"/> Discipline Records	<input type="checkbox"/> Other pertinent educational records
<input type="checkbox"/> Team Action Plan (IST, SAP, etc.)	

OTHER RECORDS (specify): _____

I also authorize the employees of the St. John Vianney Regional School to verbally discuss and exchange educational or health record information about my child, with the above-named person/entity. I formally request written confirmation of any physician's instructions regarding the school setting.

I understand and acknowledge the following:

- All records and information exchanged shall be considered confidential
- If applicable- the use of these Medical/ Health records and information is limited to the reasonable and necessary, use in the school setting
- Any records and information received may be placed in the child's education record if used as a source of information to provide the child with appropriate educational programming, and/or be of clear importance to protect the child or others

Turn to back to sign ...

